



## **Translation of legal papers**

### **In prior**

All of your UK documents need to be taken by you to the Legalization Department of the Foreign & Commonwealth Office so that an Apostille can be applied.

This enables your documents to be recognized as legal public documents in Greece.

All documentation needs to be certified (all originals, not copies) by the British Legalization office (come in contact with your Ministry of Foreign Affairs) with the Hague Apostille Seal. The stamp is needed for every document mentioned earlier for the authentication of the documents.

Please see the → Required Paperwork Procedure for more detailed information.

### **Standard Documentation 400 Euro.**

- Full Birth Certificate (both parties).
- Certificates of No Impediment to Marriage (both parties).
- License application

Local Registrar will be able to provide you with these documents and you will need about a month for them to be issued.

#### **Important notes:**

1. In the box marked "District and Country where your marriage was solemnized" you must enter **Dimos Kos, Kos Greece.**
2. The Certificate of No Impediment to Marriage must not be issued more than 3 months before the day of your wedding.

### **Additional Documentation 45 Euro / per document**

- Divorced: Decree Absolute
- Names have been changed: Deed poll
- Adoption certificates if you are entered into the registry of adopted children
- Adoption Order if you have a short Birth certificate

- Death certificate of deceased spouse
- Marriage certificate(s) to deceased spouse(s)
- If under 18: a Statutory declaration of consent off a parent or guardian, signed and stamped by a solicitor.

### **After the wedding**

Please note that as your Marriage Certificate will be in Greek, we do offer the translation from Greek to English as well, for 45 Euro / per document. In case you will be departing shortly after your Wedding, there will be an additional fee for a courier service to send the documents to your home address.(aprox. 30€)

### **Required Legal Paperwork**

Greek Government requires a number of legal documents in order for foreigner nationals to get married in Greece. Weddings Kos has gathered the information and is presenting it to you. The below information corresponds to couples that are from the UK.

#### **Step 1:**

*Standard documentation required prior to the wedding:*

1. Photocopies of your passports. Valid 10 year British Passports (must have six a months remaining to your date of return)
2. Full birth certificate (both parties).
3. Certificate of non impediment to marriage (both parties). Local Registrar will be able to provide you with these documents and you will need about a month for it to be issued. Important note: It must not be issued more than 3 months before the day of your wedding.

*Additional Documents are required if:*

1. Divorced: Decree absolute
2. Names have been changed: Deed poll
3. Adopted: Adoption certificates
4. Widow/widower: Late partner's death certificates.
5. If under 18: a Statutory declaration of consent off a parent or guardian, signed and stamped by a solicitor.

#### **Step 2:**

Before sending the above mentioned documents to Rhodes wedding department(the Rhodes wedding department will translate all your documents and get all documents apostilled and send them to Kos wedding department before your arrival), they all

need to be certified (all originals, not copies) by the British Legalization office (come in contact with your Ministry of Foreign Affairs) with the Hague Apostille Seal. The stamp is needed for every document mentioned earlier for the authentication of the documents.

Legalization Department of the Foreign & Commonwealth Office:

[www.fco.gov.uk](http://www.fco.gov.uk)

Legalisation Department

Foreign & Commonwealth Office

Norfolk House West

437 Silbury Boulevard

Milton Keynes

MK9 2AH

### **Step 3:**

Once legalized, all documents must be translated by an approved translator.

You may forward all documents via registered post to Weddings Rhodes for translation along with the two copies of your passport. This service is available to all couples getting married with us. The procedure of translating your documents through us eliminates the cost of having the translation verified at the Greek Embassy afterwards. The Rhodes wedding department will translate all your documents and get all documents apostilled and send them to Kos wedding department before your arrival.

For the translations of the Birth Certificates as well as the Certificates of no Impediment to Marriage, the cost will be €400 (for both parties), including the license application to the Town hall.

If any additional document (Decree absolute, Deed poll etc.) required to be translated there would be an extra charge of 45 €.

### **Important Notes:**

- Please note that all legalized original documents as well as the translated copies must be taken to Kos Town Hall for processing.
- The Marriage Certificate will also need to be translated to English upon return to the UK.
- Original paperwork will be retained by the Greek Registrar.
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Please find below the address of Wedding Rhodes:

## **Big Travel Rhodes Branch**

Weddings Rhodes

Leoforos Rhodes-Lindos 3klm , Rhodes 851 00.

**Town Hall**

**Why do we need to go to the Town Hall?**

The Town Hall is where you will get legally married.

**What needs to be done as preparation?**

You need to make sure you have gathered all the required documents prior to your arrival.

If you are translating your legal documents with us you need to send them over to us at least one and a half months prior to your arrival.

If you are having your documents translated with another company, you need to have them with you during your first meeting with your Wedding Coordinator.

**What happens at the Town Hall?**

- Your Wedding Coordinator will advise you the exact date and time of the meeting at the Town Hall for the signing of your legal paperwork.
- The signing usually takes place 1 - 2 days prior to your Ceremony.
- You need to have 2 witnesses above the age of 18.
- The Marriage Certificate will be ready to collect approximately 3 days after the signing. The Groom will be requested to sign in order to collect it from the Town Hall.

\*We cannot collect your Marriage Certificate on your behalf.

You will be required to make your own way to the Town Hall at your own expense.

Your witnesses will need to be with you and you will sign paperwork in a very short procedure. Your Wedding Coordinator will be with you.